



LifeLong Learning Programme Leonardo Da Vinci & Erasmus SMP MOBILITY PROJECTS

Calabria- Italy
and
St. Julian's - Malta

Project Model



European Vocational Training Exchange & Placement Programmes

Giovani per l'Europa (No profit organization)

Head office – Corso Umberto I –Castello Ruffo- 89844 Nicotera (VV) Italy
Organization registration number: 28545/2006 Ministry of Economy and Finance

Subsidiary – G.B. Oliver Street St. Julian's – Malta

Organization registration number: VO/0268 Public Register of Malta

Tel/fax: +39 (0)963 82105 Web-site: www.giovaniperleuropa.org E-mail: info@giovaniperleuropa.org

Information for participants of the mobility project

in

**Nicotera – Italy-
St. Julian's –Malta-**

**Host Organization:
Giovani per l'Europa Onlus**

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SHORT DESCRIPTION OF GIOVANI PER L'EUROPA

Giovani per l'Europa Onlus, an Italian organization based in Nicotera, south of Italy and with a subsidiary in Malta is specialized in European Internships programmes. In the framework of the Leonardo Da Vinci, Erasmus SMP and Lifelong Learning Programme. Our Internship department specializes in monitoring and organizing work experience and youth mobility projects, placing students, young graduates and young workers from all over the E.U. in corresponding companies on internships. The key to Giovani per l'Europa success lies in the quality and professionalism of our Staff. Our activities are carried out by a qualified management team of experts with extensive experience in European projects. Our activities are backed up by the active participation of an international network of organizations. In the past few years, Giovani per l'Europa Onlus has gained a great deal of experience as hosting/sending partner to many European Organizations, Schools, University and Enterprise.

Realisation of the Project

Accommodation:

The participants will be accommodated in shared apartments/houses on a self-catering basis. They will be required to share the accommodation with other members of the group.

Most of the apartments are in a tranquil area near to the centre of town. There are usually 2-4 rooms in the apartment (single / double rooms). The apartments consist in large bedrooms with kitchen, fridge and bathroom. The participants will be able to cook for themselves.

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You will be given further information about the apartments before the arrival date.

Catering possibilities:

If contractually agreed, participants will be given an allowance to buy meals for themselves.

Local Travel:

Giovani per l'Europa will order a minibus for the transport of participants from the airport to their accommodation. The same procedure will apply for the participants' departure.

We will provide assistance with arranging travel passes for public transportation.

Italian / English Language Course and Socio-Cultural Preparation:

The language course was organised to take account of the weaknesses of the beneficiaries in order to prepare them before the commencement of the placement. We believe that interactive language courses are of great benefit to the candidates, because they received a total of fifteen hours per week (three a day) study in an environment, centred in the native language. The candidates were completely immersed in the language and culture of the host country and also enjoyed cultural visits.

This method of learning encourages and provides external stimulation outside class-time. Besides the daily four hours within the class, the candidates extended through their own motivation and willingness to develop their linguistic skills in "real-life" situations. This facilitated and developed their confidence and linguistic ability prior to beginning their placement.

Work Placements:

Before the beginning of the practical work placement for the beneficiary in Italy / Malta, Giovani per l'Europa arranged a meeting between the Hosting Company tutor, the beneficiary and Giovani per l'Europa tutor in order to:

Introduce the beneficiary to the new staff and the new working environment in which he/she will be placed; structure a definitive training plan, identifying a personal path to develop all the competences.

Give information to the tutor to fill the final evaluation "Trainee assessment form".

The candidates were placed in a working environment which best suited the needs of the individual, and facilitated the acquisition of new professional skills specified in terms of knowledge, ability and professionalism. Giovani per l'Europa looked for each work placement according to the specifications of every candidate and his/her cultural and professional profile.

If necessary, Giovani per l'Europa will arrange work placements to be changed in order to better suit the needs and wishes of each participant.

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Note:

The work-placements in Italy will be in Reggio Calabria, city with an important university.

For Malta, however, the majority of placements will be in St. Julian's and Valletta.

Available Placement Areas:

- Aeronautics	- Education	- Human Resources	- Performing Arts
- Aeronautical Engineering	- E-Learning	- Insurance	- Public Releases
- Agriculture	- Electrical Engineering	- International Trade	- Recreation & Leisure
- Architecture	- Fishing	- Information Technology	- Research & Development
- Art & Design	- Forestry & Beauty	- Languages	- Retail
- Automobile Engineering	- Health & Safety	- Law & Legal Services	- Special Needs
-Bank	- Health & Social Care	- Marketing	- Sports & Management
- Business & Finance	- Heritage & Crafts	- Mechanical Engineering	- Telecommunications
- Childcare	- Horticulture & Animal Management	- Media & Journalism	- Training of Others
-	- Hotel & Catering	- NonGovernmental Organisations	- Transport
- Conservation, Recycling and Environmental Tourism			- Travel & Tourism

Our organization is able to find also other types of companies or schools or research centres for placements, by needs of participants.

Monitoring

Giovani per l'Europa organises regular meetings and individual discussions with participants in order to successfully monitor the progress of the programme, and solve any problems that may arise. The meetings are as follows:

-The opening introductory meeting.

-Follow-up meetings and individual discussions are held practically every day during the first part of the programme - the language course.

-During the work placement period collective meetings are organised regularly.

-Individual discussions with participants for solving any problems are set up according to participants' needs.

-The final evaluation meeting takes place at the end of the participants' stay in Italy. The fulfilment of the project's objectives, and the participants' professional and cultural experiences are discussed and evaluated. The participants are also given instructions for their departure the next day.

Giovani per l'Europa has frequent contact with the responsible persons in all institutions, where the participants are placed.

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These procedures will be a great value for a correct monitoring of the beneficiaries and development of the Programme.

The questionnaires will be complete following a precise scheme:

- During the linguistic course:
 - Questionnaires of the first period of permanence;
 - Questionnaires of the linguistic course;
 - Language Course Final Evaluation;
- During the work-placement:
 - Questionnaires of the second period of permanence;
 - Work-placement questionnaires;
 - Work-placement Final evaluation;

Communication

Besides the above-mentioned contact with the participants, we also keep in touch with the sending organisation representative via e-mail, fax, and phone. We regularly send reports about the development of the Italy / Malta part of the project to the sending organisation.

Certification

The participants receive two kinds of certificates. The first certificate is issued by the company where the work placement has been carried out, and includes details about the tasks and responsibilities undertaken by the participant while on the placement. The second certificate is made out by the language department confirming the participant's successful completion of the language course.

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