

College of Business and Hotel Management Ltd.

Bosonožská 9

Brno - 625 00

Czech Republic

Vysoká škola obchodní a hotelová s.r.o. (VŠOH)

College of Business and Hotel Management Ltd. (CBHM)

ERASMUS +

ERASMUS+ Guide at CBHM





College of Business and Hotel Management in Brno

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1. Information's about our school – the primary function & target's

Vysoká škola obchodní a hotelová s.r.o. (VŠOH) - College of Business and Hotel Management Ltd. located in the South-Moravian region of the Czech Republic is a private school of non-university type that got the agreement and accreditation from Ministry of Education in 2006. The primary target of our school is to fulfil the notion of college-type school that provides student with necessary theoretical and practical knowledge for the execution of managerial functions in hotel management and tourism.

Accredited bachelor study programs read on VŠOH are Gastronomy, Hotel Trade and Tourism. Major subject fields are Hotel Management and Tourism Management. This year we opened a new subject field, which is the connection of the two above: Hotel and tourism management. We provide students with two forms of study: daily and distant form. In September 2013 will be open a new subject field: Gastronomy, Hotel Trade and Tourism.

VŠOH is a young and high profiled school with a strong ambition to educate and “produce” quality graduates fully equipped for managerial positions in Hotel and Tourist Business.

In order to provide this kind of standard we are looking for a partner school that would be compliant to cooperate on exchange basis – particularly for students and teachers. We are ready to cooperate also on Erasmus exchange basis as we have been awarded the Erasmus University Charter in the framework of Lifelong Learning Program.

1.1. Pictures of our school's buildings



VŠOH: Building in Bosonožská Street

Source: <http://www.atlasskolstvi.cz/>



VŠOH: Building in Svážná Street

Source: author photo



College of Business and Hotel Management in Brno

2. Information sheet

Institution Name	College of Business and Hotel Management in Brno (VŠOH)
Erasmus code	CZ BRNO12
Website	Czech version: http://www.hotskolabrno.cz/ English version: http://www.hotskolabrno.cz/?stranka=126&nix=college-of-business-and-hotel-management#obsah
Address	
<i>Department of International Relations, Erasmus Office</i> <i>VŠOH - Vysoká Škola Obchodní a Hotelová v Brně</i> College of Business and Hotel Management in Brno Bosonožská 9, 625 00 Brno CZECH REPUBLIC	
Rector	prof. Ing. Ignác Hoza, CSc., Dr.h.c. e-mail: hoza@hotskolabrno.cz phone: +420547218247
Statutory representative	PhDr. Ludmila Bartoňová e-mail: info@hotskolabrno.cz phone: +420547218247
Head of International Office	Ing. Radka Šperková, Ph. D. e-mail: sperkova@hotskolabrno.cz phone: +420547218247

Contact Person	Function	Contact
Ing. Radka Šperková, Ph. D.	- Institutional ERASMUS Coordinator - Head of International Office	e-mail: sperkova@hotskolabrno.cz phone: +420547218247
Lenka Nováková Radek Šteco	- Assistants Coordinator for Erasmus - Public relation - Buddy for incoming students	e-mail: le.nov@email.cz radeksteco@gmail.com
Important Dates		
Students who are interested in studying at VŠOH Erasmus in the summer semester need to apply by November 15th , in the winter semester need to apply by May 15th .		



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2.1. List of courses on College of Business and Hotel Management

College of Business and Hotel Management Ltd. offers for incoming Erasmus students a wide range of specialized subjects taught in English language as well as the majority of subjects are offered in Czech language. Moreover, for students who are interested in our language we can ensure a Czech language course financed from Erasmus programme.

Here we attach a list of our courses, where you can find out more about courses for spring and summer semester taught at CBHM. Within the course taught in Czech language we are able to offer you consultations in English with our lecturer, if necessary. These courses are available for students of 2.grade. Furthermore, we create new specialized courses held in English every semester, so that our offer is enlarged. This is because, within our college is running Laboratory on experimental and applied geography (LEAG), which a specialized research centre. Members of LEAG, who are also our college lecturers won a financial support from one of the structural funds called European Social Fund in programme named The Education For competitiveness Operational Programme. The exact name of our project is "SYNERGY 4IN - development of diversification of educational activities at College of Business and Hotel Management: INnovation, INternationalization, INitiation, INtegration". Project's registration number: CZ.1.07/2.2.00/28.0133

Courses taught in English at College of Business and Hotel Management

Course title	Credits	Semester	Content
International marketing in tourism and hospitality	4	AS/SS	To specify marketing management of tourism and hospitality in international environment, introduce: <ul style="list-style-type: none">- concepts, methods, marketing techniques in international and global conception,- specification are based on environmental differences and cultural specifics- Incoming and out coming- Issue of entry/input on foreign market
Basics of ICT Skills in Management Practices	4	AS/SS	To introduce freely available tools of ICT usable in business administration, emphasis is places on: <ul style="list-style-type: none">- to gain knowledge about office package,- work with raster and vector graphic- basic skills of video and audio formation Google applications, Cloudoffice, Dropbox, possibilities of mobile application in organization management. Course is based on liberal approach for technologies and on alternative way to use complimentary software



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Course title	Credits	Semester	Content
Applied Human Nutrition	4	AS/SS	Students obtain the latest scientific knowledge about human nutrition and about the application of this knowledge to various population groups. They acquaint themselves with basic preventive programs in connection to human nutrition and the origin of disease. One of the aims of the subject is to make students familiar with issues of vocabulary in human nutrition.
Economic Growth	4	AS/SS	Course provides advanced theory from modern economic theory of Growth. For example the course deals with: empirical motivation and offers the first attempt of the growth explanation, neoclassical model Solow-Swan and Ramsey. Course will analyse these models, try to find deficiencies by comparing with a date as well as work with other models in order to reduce problems. Most models focus on the efficiency growth of human capital.
Geographical Information Systems in Tourism and Hotel Management	4	AS/SS	This course is designed for those who would like to widen their knowledge and are interested in Geographical information systems (GIS) for needs of tourism management and hotel management. Course is orientated on basic theoretical and practical information about cartographic creation. GIS technologies, creation of maps.
Gastronomy – basics, trends and news	4	AS/SS	The aim of the subject is to make students familiar with issues of vocabulary in gastronomy and culinary service. Introduce basics in methodology of food preparation in Czech and foreign cuisine as well. The subject follows the trends, news and ideas in world of recipes, marketing and management in gastronomy services.
Landscape and Heritage	4	AS/SS	Course is oriented on natural and cultural heritage, basic types of traditional European landscape and the most attractive landscapes and regions in the middle Europe with the emphasis on Czech republic.
Trade Operations in Tourism	4	AS/SS	Business operations in tourism introduces students with the basic operations needed for effective execution the business entities in the tourism industry. Attention is focused on the meaning, function and effectiveness of business; the risk in the business opportunities and ensure the fulfilment of the obligation; specifics of business operations with entities in tourism; specifics of pricing in services in the sector; possibilities and forms of vertical and horizontal business cooperation as a tool for increasing competitiveness especially for small and medium-sized enterprises; electronic business (e-business) in tourism; assessment and selection of optimal variants entering the market; basic financial operations utilized by enterprises in tourism; special techniques in tourism.
Chapters From Microeconomics, Macroeconomics	4	AS/SS	The target of course is: to enlarged knowledge in the macroeconomic and microeconomic theory and to provide basics for individual creative economical thinking.



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Consultations in English

Courses are primary taught in Czech language with English speaking lecturer and there is a possibility study in English by consultations study form.

Course title	Credits	Semester	Content
Transport and Distribution Systems in Hotel Management and Tourism	5	AS	The aim of this subject is to teach students how to understand the importance of transport and distribution systems in hotel management and tourism as main part of material-technical base of tourism. It will make possible for students to obtain orientation in contemporary problems and trends in this tourism industry. Then it is focusing on the role of transport services in tourism, variants of distribution channels, including principles and methods of pricing in the frame of distribution channel and distribution systems with using the vertical and horizontal cooperation.
Marketing Management in Hotels and Tourism	5	SS	The aim of this subject is to explain specifics of marketing management in hotels and tourism with focus on quality of services and international dimension in this industry and teach students how to use tools, instruments and methods of marketing management. Part of lessons is also formation of products mix and its special characteristics in hotel management and tourism, setting the price policy, specifics of marketing distribution and communication mix and strategies, namely with respect on multicultural environment. Besides standard forms of education like lecturers and seminars, the actual case studies will be used to implement theoretical knowledge into practice situations.
Applied Math	5	SS	The aim of the course is to introduce the principal mathematical means necessary to solve economic problems and to prepare essential foundations for the subjects Statistics and Economic-Mathematical Methods. In addition to this, the subject contributes to the development of logical thinking. The graduates of the course should understand and be able to use the principles of mathematical logic and the theory of sets, basic terms and methods of linear algebra and differential and integral calculus of functions with a single variable and more variables. For example the course deals with: Linear spaces, matrixes, determinants and solving of systems of linear equations, introduction in linear programming, functions with a single variable limit, derivatives, extremes, characteristics of function, Taylor's theorem and integral calculus.



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Course title	Credits	Semester	Content
Animation - Guest Relations Management in Hotel Industry and Tourism	3	AS	The aim of the course is to acquire the issue as guest relations management in the process of meeting the needs of customers within the residence at the destination, and the active leisure time. The student learns about with the work of animator free time programs in the context of hours and residential events. Creation of the programs is integrated into time and space, having regard to the specific group for which the program is created, including organizational, personnel and material support.

Foreign languages

Course title	Credits	Semester
English language - basic	2	AS/SS
German language - basic	2	AS/SS
French language - basic	2	AS/SS
English language - intermediate	2	AS/SS
German language - intermediate	2	AS/SS
French language - intermediate	2	AS/SS

AS - autumn semester

SS - spring semester



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3. Czech Republic

Czech Republic isn't just Prague City... Of course, it's not a large country but has a rich and eventful history. From time immemorial Czechs, Germans, Jews and Slovaks, as well as Italian stonemasons and stucco workers, French tradesmen and deserters from Napoleon's army have all lived and worked here, all influencing one another. For centuries they jointly cultivated their land, creating works that still command our respect and admiration today. It is thanks to their inventiveness and skill that this small country is graced with hundreds of ancient castles, monasteries and stately mansions, and even entire towns that give the impression of being comprehensive artefacts. The Czech Republic contains a vast amount of architectural treasure and has beautiful forests and mountains to match.

Quick Facts	
Capital	Prague
Government	parliamentary democracy
Currency	Czech crown (CZK) - "koruna"
Area	total: 78,866 sq km
Population	10,235,455 (July 2006 est.)
Language	Czech(official), Slovak
Religion	agnostic and atheist 59%, Roman Catholic 26.8%, Protestant 2.1%, other 3.3%, unspecified 8.8%
Electricity	230V/50Hz (European plug)
Calling Code	420
Internet TLD	.cz
Time Zone	UTC + 1 (winter time) UTC+2 (summer time)

3.1. Two largest cities

They're at least nine interesting cities selected to represent variety of Czech urban areas. Two of them, the largest and the most interesting cities are:

Prague — the capital and largest city of the Czech Republic with a large and beautiful historic centre

Brno — the largest city in Moravia and its former capital, it offers several excellent museums, annual Moto GP Grand Prix, annual international fireworks festival Ignis Brunensis, the second-largest historical centre in the Czech Republic (after Prague,) the second-largest ossuary in Europe (after the Catacombs of Paris), one of the biggest exhibition centres in the Europe, the oldest theatre building in Central Europe, and many other things.



Czech Republic's map; Source: <http://wufc2012.com/cs/wp-content/uploads/2012/01/%C4%8Cesk%C3%A1-republika.jpg>

Flag of the Czech Republic; Source: <http://www.vlajky-statu.cz/data/vlajky/vlajka-ceska-republika-800.gif>



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3.2. Other destinations in the Czech Republic

They're a lot other destinations, where you can go. For example:

Bohemian Paradise — (Český Ráj) A region of towering rock formations and isolated castles located north-east of Prague. The gateway city of Jičín is an interesting destination in its own right, but Turnov is closer to most of the castles and rock formations. The twin towers of the ruined castle Trosky are a symbol of the area and can be climbed for the views

Karlštejn Castle and the holy cave monastery — Hiking trip to the famous castle as well as an off the beaten track monastery

Krkonoše — (Giant Mountains) The highest mountains in the Czech Republic along the Polish border. Most popular Czech skiing resorts are situated here, such as Špindlerův Mlýn, however considered overpriced by locals...

Litomyšl — A beautiful small town in East Bohemia. The renaissance Main Square and chateau are among the Czech Republic's prettiest and the town has been home to many important and influential artists, including composer Bedřich Smetana, sculptor Olbram Zoubek and painter Josef Váchal. There are two international opera festivals at the chateau each year.

Mariánské Lázně — A spa town in Western Bohemia.

Moravský Kras — Extensive karst area between Brno and Olomouc with the deepest abyss in the country and, in the Punkevní Caves, the opportunity to take a boat ride along an underground river.

Mikulov Wine Region — Some of the best vineyards in the Czech Republic and totally off the well beaten tourist path.

Nové Město na Moravě — Cross country skiing resort. The race of Tour de Ski takes place here.

Terezín — A red-brick baroque fortress 70km north of Prague beside the Ohře river. It was used during WWII as a Jewish ghetto and concentration camp.

... and many and many other destinations...

Source: http://wikitravel.org/en/Czech_Republic



Mikulov Wine Region



Giant Mountains



Moravský kras

Useful information can be also find out on official web site: <http://www.czech.cz/en/Home-en>.

For the actual rate EUR-CZK, USD-CZK (...) please visit: <http://www.kurzy.cz/kurzy-men/>



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4. Brno

Brno, the Czech Republic's second largest city, has a population of nearly 370,000 people. It lies in the central part of Europe and within its two hundred-kilometre radius there are other important European capitals: Prague, Vienna and Bratislava. The international airport in Brno serves regular flights.

Brno is the metropolis of Moravia and an important tourist centre for all who want to explore the natural and cultural beauties of the South-Moravian region. These days, Brno is becoming future technological superpower, "Silicon valley" and also we can say that is multinational city. And this is because, Brno has been a centre of new motivated working label (students, coming foreign employees) and also conditions for international companies are very pleasant.

To the north of Brno there is the protected area of the Moravian Karst (Moravský kras) and to the south stretch the Moravian vineyards with their typical wine cellars. The city is surrounded by beautiful mixed forests, which offer many opportunities for tourism and cycling. Brno prides itself on many notable historic sites that show evidence of its rich cultural history. Once established as a



Villa Tugendhat

settlement of merchants eight centuries ago on the junctions of the rivers Svatka and Svitava, it withstood the pressure of both the Hussite and Swedish besiegement, witnessed Napoleon's military expedition to Slavkov, bore the cruel consequences of the Austrian defeat at the Battle of the Three Emperors, became an industrial centre of the Habsburg monarchy called "the Austrian Manchester" and, in the twentieth century, gained a character of a modern city thanks to the construction of new

buildings in the functionalist style. The most important example of modern architecture in Brno is The Tugendhat Villa - a historic site inscribed on the UNESCO's World Cultural Heritage List. Today Brno is a seat of universities and important judiciary institutions.

It offers many possibilities of cultural enjoyment in its numerous theatres, museums, cinemas and clubs. Even more, Brno is considered as a student-friendly city. The Brno Exhibition Centre with its eighty-year tradition is a venue of many international trade fairs, exhibitions and congresses, and as such plays a significant role in the social and economic life of the whole city. The City of Brno regularly holds various cultural events, festivals (e.g. "Brno - City in the Centre

Špilberk Castle



Petrov Cathedral



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of Europe" associated with a fireworks competition "Ignis Brunensis") as well as some notable sporting events (Brno Grand Prix of road motorcycles). Brno is also a city of modern shopping and entertainment centres.

Source: <http://www2.brno.cz/index.php?lan=en>

For more information please visit: <http://www2.brno.cz/index.php?lan=en>.

5. Contact

5.1. Mobile phones

There are three main mobile phone operators using the **GSM standard**, their coverage is very good (except in some remote, mostly uninhabited areas). If you find using roaming with your own operator too expensive or you want to have a Czech phone number, you can buy an **anonymous prepaid card** from any of the three main operators. However, the pricing schemes are usually quite complicated and some investigation may be necessary to find the ideal solution (even with the prepaid cards, operators offer various schemes including various additional 'packages'). GPRS and EDGE is widely supported, 3G networks support is in its beginnings (O2, Vodafone and T-mobile - and Brno & Prague has 3G networks support!). The fourth operator (U:fon) uses some custom standards and you have to buy special hardware from them.

5.2. Telephone boxes

There are still some **telephone boxes** available, but they are gradually vanishing since the advent of mobile phones. Some still accept coins, but most of them require special prepaid telephone card.

5.3. Emergency numbers

You can call **emergency numbers** from any phone for free (even without any card). The universal emergency number *112* is functional and you can use it, however you will reach only a telephone operator who will need to contact the real emergency service for you. To save precious time, it is best to call directly the service you need: 150 for fire fighters, 155 for medical emergency, and 158 for state police.

5.4. Wi-Fi

Wi-Fi is available in many restaurants and most cafés, especially in larger cities. In particular, all branches of Starbucks, KFC, Gloria Jeans Coffee and Costa Coffee offer free access. You may need to ask a waiter for the passphrase. There are also some hotspots available on the streets and some city quarters offer free Wi-Fi coverage for everyone. However such coverage is usually very slow and unreliable and you may need to create an account (using a web browser and the page it is automatically redirected to) to be able to use it. In larger cities, there are also several internet cafés available. The school provided Wi-Fi also.

Source: http://wikitravel.org/en/Czech_Republic



6. Traveling

6.1. The travel from ... to the centre of Brno

6.1.1. From Prague's Airport

The best way is to use the bus of the company: Student Agency. You can buy the tickets on the internet; or just in the Airport. The bus stop is 20m for the main entrance. The way takes 2,5-3 hours to Brno – Hotel Grand [it's 300 meters from the Main Railway Station of Brno; then you can use the tram]. The price for the ticket is. You can visit the Student Agency sites: <http://jizdenky.studentagency.cz/?wicket:interface=:2:1:::>

Student Agency reservation system

One way ticket Return ticket

From: Praha, RUZYNĚ, letiště – terminál 1

To: Brno

Departure: 01/04/12

Return Departure: 01/04/12

Passengers: 1

1 Youth <26

Open return

Our tip! The cheapest travelling with credit ticket.

Your latest searches Brno → Praha, ÚAN Florenc

Student Agency reservation system; Source: <http://jizdenky.studentagency.cz/?wicket:interface=:2:1:::>

6.1.2. From Brno's Airport

If you take the flight to Brno's Airport, you can take here the bus number 76. He's leaving every 30 minutes; the way to the centre [it's 100 meters from the Main Railway Station of Brno; then you can use the tram] takes 21 minutes. The cost of the ticket is 25CZK (= 1EUR). The name of the departure's station is *Letiště Tuřany* (= Turany's Airport) and the name of the arrival's station is *Hlavní nádraží* (= Main Railway Station).

Or, if you don't want to take the bus, there're also taxi cars in the airport.

6.1.3. From Brno's Main Railway Station

You're just in the centre ☺ You can use the tram – it depend's, where you want to go. (See *How to travel in the Czech Republic.*)



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6.2. How to travel in the Czech Republic

Do you want to go somewhere? And do you need a timetable? You can use the www sites: <http://www.idos.cz>. You can find here all timetables for the Czech Republic. Both trains, and buses, and public transport...

Timetables; Source: <http://www.idos.cz>

6.3. How to travel in Brno

The City of Brno and its surroundings are serviced by an integrated public transport system with unified travel tickets. The serviced area is divided into several tariff zones. You probably need just the tickets for tariff zones 100 (centre) and 101 (periphery). For students is the price of ¼ year's ticket 685CZK (= 27EUR). I really recommend you to use the www sites from *How to travel in the Czech Republic*...

For more informations you can visit the www sites: <http://dpmb.cz/>

Public Transport in Brno; Source: <http://dpmb.cz/>

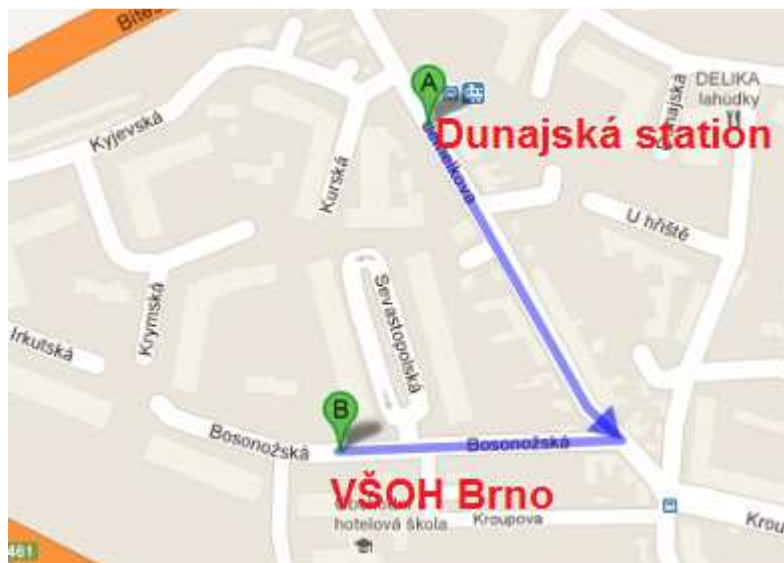


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6.4. How to get from Main Railway Station to our school

6.4.1. By public transport

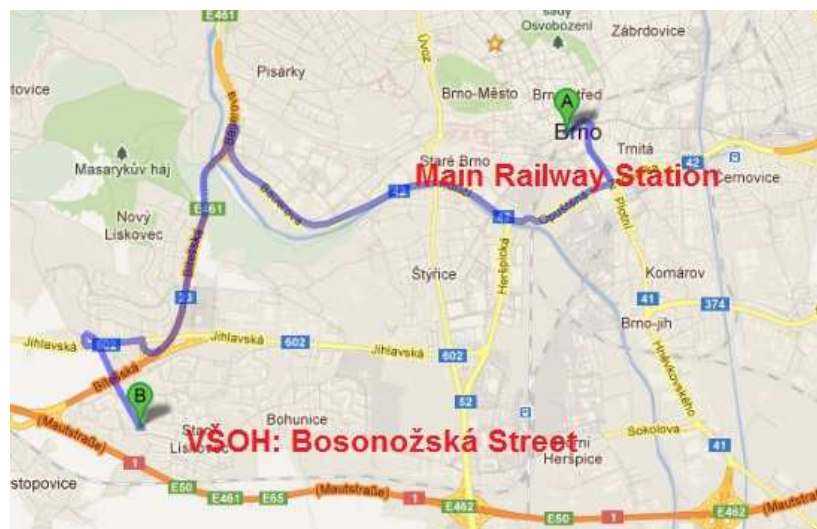
Before the Main Railway Station has many means of transport the transfer station. If you want go to the school, you can use the tram number 6. It's about 6km and it takes 15 minutes. Use <http://www.idos.cz> to get the timetables (departure's station: Hlavní nádraží; arrival's station: Dunajská).



Dunajská Station -> school in Bosonožská Street; Source: <http://maps.google.cz/>

6.4.2. By car

On the map is just the way for car; if you want to use the car, I recommend you to use (for the best way) <http://www.maps.google.com>. Be carefully! You probably need in the Czech Republic toll sticker - <http://www.dalnicni-znamky.com/en/vignette-highway-toll-czech-republic.html>



Main Railway Station -> school in Bosonožská Street; Source: <http://maps.google.cz/>



7. Culture in Brno

Brno as the capital city of Moravia offers a lot of cultural events for its visitors. There are many different kinds of cultural institutions and theatres which supply the tourists and visitors with cultural activities. Brno provides perfect services for their inhabitants as well as for tourists and for students, who come from all over the world during the all year. Besides, free information at some centres in Brno, e.g.:

7.1. Galleries

The Moravian Gallery (www.moravska-galerie.cz) is the second largest in the Czech Republic. It is situated in three main buildings. The first building is the Pražák Palace where you can find the permanent exhibition of the Czech art in the 20th century. The second building, The Museum of Applied Arts, presents the most significant works of arts and crafts from the Moravian Gallery's collection. Finally, in the Governor's Palace, which is a Baroque building, is a permanent exhibition Six Centuries of European Art with a title Medusa's Look.

The Brno House of Arts (www.dumb.cz) which is oriented to the so-called Eastern Art and as well as to a thematic focus on photography and architecture.

Baron Trenck Gallery (www.barontrenckgallery.cz) Chamber gallery arrange favourite exhibitions for kids and adults - for example easter and advent exhibitions.

7.2. Theatres

The National Theatre in Brno (www.ndbrno.cz) is the major theatre house in Brno. It was established by the model of the National Theatre in Prague and opened in 1884. Nowadays it consists of three stages: Mahen Theatre, Janáček Theatre and Reduta Theatre.

The Brno City Theatre (www.mdb.cz) focuses mainly on dramas, musical shows and original works which cannot be seen in other places. The theatre is one of the most unique theatre groups in the Brno.

7.3. Museums

The Brno City Museum (www.spilberk.cz) is located on the Špilberk Castle. Part of the museum exhibition is oriented on the development of the castle and Brno. There is also a permanent exhibition, the only one in the Czech Republic, concerning with functionalism. One of the most visited tourist attractions is the well-known Casemates which were once used as a prison.

The Moravian Museum (www.mzm.cz) was founded in 1817. It is the oldest and second biggest museum in the Czech Republic. The museum's collections include 6 millions exhibits from different fields of natural and social sciences.

The Brno Technical Museum (www.technicalmuseum.cz) illustrates the development of technology. Visitors can view exhibitions of historic planes and cars, steam engines and lots of other interesting exhibits.

Source: <http://www.brno.me/enjoy.html>



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8. Public Holidays

- 1st January** - New Years Day, Restoration Day of the Independent Czech State
Easter Monday on March – April (movable feast)
1st May - Labour Day
8th May - Liberation Day
5th July - Arrival of Constantine and Methodius
6th July - Jan Hus Day
28th September - St. Wenceslas Day (Czech Statehood Day)
28th October - Independent Czechoslovak State Day
17th November - Democracy and Freedom Day
24th December - Christmas Eve
25th December - Christmas Day
26th December - „The Second Christmas Day“ (= St. Stephen's Day)



Easter Monday in the Village

Source: <http://trihabry.sweb.cz/data/09velikon4.jpg>



Constantine and Methodius



Christmas Eve



St. Wenceslas Day

Source: <http://www.treking.cz/regiony/kaple-na-radhosti4.jpg>



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9. Useful vocabulary to the school

- A

academic degree, academic title	- akademický titul
academic year	- akademický rok
accredited	- akreditovaný
udělit zápočet klasifikovaný	- award a graded assessment
udělit zápočet neklasifikovaný	- award an ungraded assessment

- B

bachelor	- bakalář
bachelor(s) (final) project	- bakalářská práce
bachelor study programme	- bakalářský studijní program

- C

classes - výuka	
College of Business and Hotel Management Ltd.	- Vysoká škola obchodní a hotelová s.r.o. (VŠOH)
compulsory course	- povinný předmět
compulsory optional course	- povinně volitelný předmět
consultation	- konzultace
course	- předmět
course tutor	- vyučující
course title	- název předmětu
credit	- kredit

- D

date for a make-up examination	- opravný termín
dean	- děkan
degree, diploma	- diplom
degree with merit	- vysokoškolský diplom s pochvalou
degree with distinction	- vysokoškolský diplom s vyznamenáním
department	- katedra
diploma supplement	- dodatek k diplomu
disciplinary offence	- disciplinární přestupek
dissertation thesis	- disertační práce
distance study, part-time study	- distanční forma
doctor	- doktor
doctoral study programme	- doktorský studijní program



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- E

entrance test, entrance examination	- přijímací zkoušky
examination	- zkouška
examination board	- zkušební komise
examination period	- zkouškové období

- F

faculty	- fakulta
faculty treasurer	- tajemník fakulty
fail	- neprospěl (<i>stupeň hodnocení</i>)
field of study	- studijní obor
final state examination	- státní závěrečná zkouška
form of study (<i>full-time, part-time, distance-study</i>)	- forma studia
full-time study	- prezenční forma

- G

grade	- klasifikace (<i>klasifikační stupeň</i>), známka
graded assessment	- klasifikovaný zápočet
grading	- klasifikace (<i>hodnocení</i>)
grading scale	- klasifikační stupnice
graduation	- ukončení studia (<i>úspěšné</i>)
graduation ceremony	- promoce

- I

immatriculation	- imatrikulace
information systém Moggis	- informační systém Moggis
internship	- praxe (<i>studentská</i>)
interrupted studies	- přerušené studium

- L

laboratory	- laboratoř
laboratory exercise	- cvičení (v laboratoři)
lecture	- přednáška

- M

master's project, master's thesis	- diplomová práce
master study programme	- magisterský studijní program
member of the academic staff	- akademický pracovník



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- O

optional course	- volitelný předmět
oral examination	- ústní zkouška

- P

part-time study	- kombinovaná forma
pass	- prospěl (<i>stupeň hodnocení</i>)
pass with merit	- prospěl s pochvalou (<i>stupeň hodnocení</i>)
pass with distinction	- prospěl s vyznamenáním (<i>stupeň hodnocení</i>)
practical application	- praxe (<i>aplikace</i>)
presentation and defence	- obhajoba
professional status	- profesní postavení
project	- projekt

- R

rector	- rektor
register, registration office	- matrika
registration	- zápis
registration of courses	- zapsání předmětů
resit	- opakování zkoušky
resit examination, make-up examination	- opravná zkouška
review of a decision	- přezkoumání rozhodnutí

- S

semester	- semestr
semester project	- semestrální práce
seminar	- seminární cvičení, seminář
schedule for the academic year	- harmonogram akademického roku
standard length of a study programme	- standardní délka programu
standard length of a study programme, standard length of studies	- standardní doba studia
state language examination	- státní jazyková zkouška
student	- student
student card	- průkaz studenta
studies	- studium
study plan, curriculum	- plán studia, studijní plán



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study programme
study, study room

- studijní program
- studovna

• **T**

termination of studies
training course
tuition fee

- ukončení studia (*neúspěšné*)
- praktická cvičení
- poplatek za studium

• **U**

ungraded assessment
university degree, certificate
university institute

- neklasifikovaný zápočet
- vysokoškolský diplom
- vysokoškolský ústav

• **V**

vacation
vice-dean
vice-rector

- prázdniny
- proděkan
- prorektor

Particullary takes from: <http://www.cvut.cz/informace-pro-zamestnance/jak-se-rekne/c-a>
http://en.europeonline-magazine.eu/czech-republic_154043.html